



SYLLABUS

Computers, Servers & Networking

COURSE INFORMATION

- 2019-2020 School Year
- 3.0 High School Credits
 - 1.0 English Credit
- CTE Dual Credit
 - Edmonds Community College 15 Credits
 - CIS 161 PC Hardware Support
 - CIS 162 PC Software Support
 - CIS 264 Server Administration
 - Everett Community College
 - IT 101 Intro to Information Technology
 - Bellevue College
 - Tech 215 PC Analysis & Configuration
 - Tech 217 PC Analysis & Configuration II
 - IT 103 Networking Basics
- Session Time, Class Days: Class meets Monday-Friday. Students will attend either half day morning or afternoon. Morning is 7:55-10:25 and Afternoon is 11:10-1:40.
- Course Description: CSN is a unique hands-on course that is focused on helping students attain skills and certifications to become an entry-level computer technician.
- Prerequisites: Interest in computer hardware, software and networking, ability to read and follow directions, ability to work in a self-directed manner.

INSTRUCTOR INFORMATION

- Tory Klements MCP, A+
- Office Hours: 6:40-7:40 a.m. and after school by appointment Monday-Friday
- Office Location: Room 128
- Phone: 425.328.2246 (office) 425.238.6273 (personal)
- Email: klementsntl@mukilteo.wednet.edu or tory@teechur.com
- Best Way to Contact me: text message via REMIND or email, I will respond within 48 hours

COURSE MATERIALS

- Required Materials: Three-ring binder, paper, writing utensils, and lab tools daily
- Other Resources: Labsim, online videos, online articles, our classroom website which is at www.teechur.com, Quizlet.com, as well as a variety of operating systems and software as part of our MSDN Agreement with Microsoft.
- Lab Fee: \$40 lab fee provides toolkit, storage, lanyard, crimper, cables and cable making material, grounding strap, software, and class shirt

LEARNING OBJECTIVES

1. *Further student knowledge in Information Technology in a rigorous and challenging, hands-on course.*
 2. *Prepare students for the world of work by presenting them with real-world situations and simulations.*
 3. *Provide a variety of learning opportunities.*
 4. *Help prepare students to take a variety of professional technical certifications.*
- **Certificate Opportunities** CompTIA A+ Technical Certification and Microsoft Certified Professional Certification.

ASSIGNMENTS AND GRADING

- **Assessment Criteria and Grading Policies.** Grades are based on hands-on labs, group critical-thinking projects, quizzes, and tests, and a final project that includes a test, a written component, and a skills test. The final is 60% of the overall semester grade each semester as it is a comprehensive assessment of student learning for the semester. **Students must not be absent during the two weeks of finals if they intend to pass the program.**
 - Coursework 20%
 - Leadership 10%
 - Assessments 10%
 - Semester Final 60%
- **Professionalism Policy** Leadership and professionalism is approximately 10% of a students' overall grade and includes such things as using skills outside of class time, volunteering inside or outside of class, mentoring other students, and many other opportunities throughout the year.
- **Make-up or Late Work** Late work and make up work are not accepted without prior arrangement as ample class time is given.
- **Grading communication.** Parents and students can access grades through our online grading system. Grades are updated after every unit, which is approximately every two weeks.

COURSE EXPECTATIONS

- This course is a three-credit course and as such it is expected that everyone will come ready to work from bell to bell.
- Material is accessible online to all students from the beginning of each unit and includes lecture, video, reading, worksheets, hands-on labs, quizzes, objective tests, and lab tests.
- Expectations are that every student does every assignment assigned in the program, and in exchange, I do not give busywork.
- Students work alongside second year students who are mentors and project managers.
- Sno-Isle TECH Skills Center is administered by Mukilteo School District and follows MSD School Board Policies and Procedures.

Course Calendar

- Because our curriculum changes every year, due dates vary, however here are some important dates to note:
- **September 14**—Precision Exam Pre-test 21st Century Skills
- **January 14-25 Final Project Semester 1**—This project is worth 60% of the grade for the semester. *Attendance is especially crucial during this time!*
- **March 15**—Precision Exam Tech Support Test
- **May 4**—Precision Exam Post-test 21st Century Skills
- **May 14-25 Final Project Semester 2**—This project is worth 60% of the grade for the semester. *Attendance is especially crucial during this time!*

Mukilteo School District complies with federal and state rules and regulations and does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. Further, the District recognizes the needs of persons with disabilities, as defined by the Americans with Disabilities Act (ADA) of 1990. The District complies with state and federal accessibility regulations to provide access for our students, staff, parents and guests. The following individuals have been designated to handle questions or complaints of alleged discrimination: Title IX Officer - Bruce Hobert (425-356-1319), Section 504 Coordinator - Lisa Pitsch (425-356-1277), and the ADA/Access Coordinator - Karen Mooseker (425-356-1330), all located at 9401 Sharon Drive in Everett, WA 98204. Inquiries regarding ADA/Access issues at Sno-Isle TECH Skills Center should be directed to Maggie Bagwell, Director (425-348-2220) at 9001 Airport Road in Everett, WA 98204.