



SYLLABUS

DENTAL ASSISTING

INSTRUCTOR INFORMATION

- Instructor Name: Carol Scharnikow
- Office Hours: 1:45-2:45 PM
- Office Location: Bldg. 1 Room 123
- Phone: 425-348-2228
- Email: scharnikowcp@mukilteo.wednet.edu
- The best way to contact me is via email; I will respond in 24 hours Monday-Friday.

COURSE INFORMATION

- September 2019-June 2020
- Session Times: 7:55-10:25 AM, Monday-Friday; 11:05 AM-1:40 PM, Monday-Friday
- The Dental Assisting program in a one-year program.

CREDITS

- 3 high school CREDITS for the year
- CTE Dual Credit TBD

COURSE DESCRIPTION

This is the real deal! Dental Assisting is a great profession to get into right out of high school. The program includes people skills, psychology, ethics, pre-clinical science, OSHA standards, HIPAA regulations, clinical sciences, radiology (x-ray), healthcare provider CPR and 7-hour HIV training required for mandatory state registration as a dental assistant for employment. In the on-site dental clinic, you will experience working with dentists and patients. If you meet the program standards, you will have the opportunity to locate and secure an internship at a real dental clinic in your community. Students must maintain an A-B average to remain in the program after the first semester. Come discover your passion for dentistry. Become a professional straight out of high school and go to work as a Dental Assistant and/or continue your education to become a Hygienist or a Dentist.

- Prerequisites: biology 1.0 cr., health 0.5 cr.

COURSE MATERIALS

- Textbook *DENTAL ASSISTING A COMPREHENSIVE APPROACH Halsted Phinney 4th edition.*
ISBN #13: 978-1111542986 #10:1111542988
- Required: navy or black scrub pants, choice of color and/or pattern scrub top)
- Other Resources: AES learning online
 - Lab Fee: \$50 CPR fee

LEARNING OBJECTIVES

- **Learning Objectives:** Include safety protocols, working efficiently and effectively, and employability skills to become a valued dental assistant in a dental practice
- **Certificate opportunities:** Include participant OSHA/Blood Borne Pathogens, Universal Precautions, HIPAA, Hazard Communications, Workplace Safety, 7-hour HIV, Health Care provider CPR and once graduated student may apply for Registration as a Registered Dental Assistant (RDA) required to work in a dental office in the State of Washington.

ASSIGNMENTS AND GRADING

- **Assessment Criteria and Grading Policies:** Grades are determined by daily participation, completing all assignments with quality, studying for and taking chapter tests, (usually worth 50 points; students must have 40 points to pass at 80%) and practicing and performing clinical competencies. Rubrics are available. This profession expects consistent high-quality work due to patients demanding quality care.
- **Professionalism Policy:** Wearing uniform daily, meeting employability standards for the dental profession.
- **Late Work:** I only grade the work that is turned in on time.
- **Make up work:** In the case of illness students have 1 week after their return to turn work in and take any missed tests or competencies.
- **Grading Communication:** Students and parents can review grades on-line through the Qmlativ Grading System for Mukilteo School District. Access information will be provided at the beginning of the school year.

Grade Scale:

A	94-100%	A-	90-93%	B+	88-89%
B	83-87%	B-	80-82%	C+	78-79%
C	73-77%	C-	70-72%	D+	68-69%
D	63-67%	D-	60-62%	F	00-59%

COURSE EXPECTATIONS

Students in Dental Assisting are expected to be able to work independently and stay focused on the task assigned. The textbook is college level and students must be able to read and comprehend concepts. Students are treated as coworkers so mature behavior is needed.

As the instructor I am responsible for both the classroom and clinical areas when treating patients. I must be able to trust students to handle themselves in a professional manner at all times in the classroom and clinic areas.

See the handout “10 A’s for professional Success in Life and Dental Assisting”. There is also a “new Employee Handbook” that each student will receive at the beginning of the school year with the expectation that it will be read and studied.

In this program I manage the class with Love and Logic helping students become more self-reliant, gain more self-respect and confidence. Any challenges or problems created by a student will be dealt with case by case. In some instances, the student will be expected to solve the issues in an appropriate positive way that does not interfere or harm anyone else. I have been trained in Love and Logic and have presented methodology to staff with remarkable results.

Sno-Isle TECH Skills Center is administered by Mukilteo School District and follows MSD School Board Policies and Procedures.

COURSE CALENDAR

First quarter: Career tracks in dentistry, safety precautions, CPR, starting phase one hands on competencies, pre-clinical sciences in text and online courses. Learn systems and procedures for cleaning, sterilizing and setting up treatment rooms, equipment in the dental office, seating patients, and oral health. Health Care provider CPR.

Second quarter: Clinical sciences, clinical assignment and participation, continue in text and online courses, introduction to personal portfolios construction, internship requirements and process and who may qualify. Start on Phase two competencies. Oral health presentations in elementary schools, begin radiology. HIPAA training, review OSHA/WISHA, Haz Mat, Blood Borne pathogens, Universal Precautions, Infection Control, workplace safety. 7-hour HIV training.

Third Quarter: Continue to learn procedure sequences, instruments, and materials. Head and neck anatomy, radiology, coronal polish, secure internship. Finish Phase 2 and start Phase 3 competencies, Portfolio completed and scored. Continue to participate in clinic with doctors and patients.

Fourth Quarter: Continue online assignments, attend internship for 10 hours per week, and attend Sno-Isle on Fridays only through the month of May. Review internship learning, work on Phase 3 competencies, review online assignments and tests. Laboratory material and procedures. Registration process and cost will be discussed on Fridays in classroom.

- Students will receive a monthly calendar of assignment, tests, competencies and due date starting in October. Also, assignments will be posted on the front white board on a weekly basis.