



Criminal Justice Program

Building Number 3

Room 373

2023-2024 Academic Year

Instructor Information

Myron Travis

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Office hours 7:20 AM – 2:30 PM

Website: www.snoisletech.com

Course Description

The Criminal Justice system is comprised of many different institutions that work together to maintain social order. This course will provide students with exposure to the Criminal Justice career field which offers vast career opportunities to those students who display a higher sense of integrity and maturity. Students will experience fictional scenarios that demonstrate to students the real-life application of the Criminal Justice system and policing and how they apply in society. Students will learn the fundamentals of police patrol procedures and will understand, and practice actual police techniques used within the criminal justice industry.

Introduction to Criminal Justice

The criminal justice system will be explored from a historical context and students will develop an understanding of police work, the police role and function in society, and professional, social and legal issues in policing. Additionally, students will understand the structure of the court system and the process of criminal case flow. Students will become familiar with the judicial process from arrest and follow the process from pretrial and trial to punishment and sentencing. Students will review the 4th, 5th, 6th, and 8th Amendments to the United States Constitution and case laws that provide guidelines for policing and due process after arrest.

This course will also include classes in diversity and equity as well as crisis intervention. Student assessment will primarily be in the form of written assignments, quizzes, and exams.

Police Patrol Procedures

Students will learn police report writing and develop proper report writing skills. Reports will be assessed for relevant information, grammar, and probable cause for an identified crime. Through hands-on application, students will develop police skills and practice actual techniques in interviewing, handcuffing and arrest techniques, compliance techniques, physical control techniques, defensive tactics, traffic stops, building searches, active shooter response, and simulated police weapons application. Students will understand escalation and de-escalation techniques and know the Use of Force Continuum. Students will be assessed on each skill and must successfully demonstrate knowledge and efficiency of each technique.

Forensics

Students will understand the application of the scientific process of forensic analysis, procedures and principles of crime scene investigation. Students will learn fingerprint identification and how to preserve fingerprints as evidence. Students will learn forensic tools, technical resources, form hypothesis at a crime scene, crime scene processing procedures and officer responsibilities at a crime scene. Students will experience hands-on crime scene processing and will learn how to identify and collect physical and trace evidence, how to properly handle evidence, and how to properly preserve evidence. Students will also become familiar with collecting DNA evidence and identifying trace evidence with CSI alternative light source equipment. Class material will include graphic videos of various crime scene processing activities that may include blood and homicide victims. Students will be assessed by demonstrating efficiency in dusting, identifying, and lifting latent prints, properly collecting DNA evidence, and identifying fingerprint patterns for the purpose of identification. Also, the final crime scene investigation evaluation will comprise of students responding to a simulated crime scene and conducting a five-stage investigation. Each student will conduct the investigation using proper crime scene processing procedures and investigative techniques. Each stage will be submitted and graded separately. CSI documents must be typed in proper format, and come to a rational, logical, and legal conclusion that results in a named suspect and arrest.

Course Objectives and Outcomes

Upon successful completion of this course, students will be able to:

- Apply current law and procedure to assessment scenarios
- Understand criminal procedure and case law
- Know the police officer's role in society as a public trust
- Know the deference between reasonable suspicion and probable cause
- Understand legal considerations relative to lawful arrests and searches and seizures
- Know the legal considerations relative to police use of force
- Understand the significance of the 9 Peelian Principles to police work
- Demonstrate proper crime scene processing and evidence gathering

- Demonstrate critical thinking and problem-solving skills during simulated police situations
- Understand the importance of effective communication skills and proper interview techniques
- Understand laws and court decisions that impact policing and the criminal justice system
- Know implicit and explicit bias
- Demonstrate efficiency in police report writing and police tactics
- Successfully complete the basic Washington law enforcement physical ability test

Textbooks (Provided)

Siegel, L. & Worrall, J. (2018). *Essentials of Criminal Justice*. (11th ed.)

Dutelle & Becker, Jones & Bartlett Publishing, (2019). *Criminal Investigation* (5th ed.)

Course Materials

Students are responsible for general classroom supplies (notebook, writing utensils, highlighters, etc...)

Sno-Isle TECH Skills Center can assist any student with financial relief for needed materials or equipment for this course. We are also able to connect you with resources for barriers to school attendance. Please reach out to me as your instructor, or to any staff member for help. A google form link can also connect you to financial assistance: <https://forms.gle/JTLEc1fAhqbFnTkbA> Please ask!

NOTE: Materials required for specific classroom assignments will be provided.

Attendance and Participation

Attendance is recorded daily, and students are expected to attend class regularly and arrive on time. Students are required to sign in and failure to do so may result in a student being recorded as absent. Success in this class depends on attendance and participation. Excessive absences prohibit effective participation and can adversely affect your ability to demonstrate mastery in course content and technical skills. Students are expected to arrive on time prepared to work.

- Engage and take responsibility as an active learner
- Think and reflect critically
- Communicate effectively and maintain a respectful and academic tone during class discussions
- Participate in all classroom and hands-on training

Class participation credit may be earned on a cumulative basis. Points will be earned based on in-class assignments, police skill assessments, and physical exercise

participation. Credit will generally be tabulated each month and each student's grade average will be entered into their gradebook.

Late Work / Make-up Work

- Late work or missing work will be accepted based on individual circumstances that necessitate the need for such work to be submitted late and will be based on acceptable explanations for failure to submit coursework on time.
- Exams and coursework that are missed due to an excused absence can be taken upon return within three days for full credit. Any missed coursework submitted after three days of return may result in the student's maximum grade being capped at 65%. Exams and coursework that are missed due to an unexcused absence will be subjected to a maximum grade of 65%.
- Except for extenuating circumstances, all exams are administered in class.
- On occasion, it may be necessary for a student to re-take an exam. All exam re-takes that are offered to students will be limited to a maximum score of 65%.
- Students are expected to keep up with all assignments and coursework. It will be the student's responsibility to notify the instructor of missed assignments and make arrangements with the instructor to make up those assignments and/or exams. Some assignments such as simulated crime scenes may not be able to be reconstructed. In those cases, make-up work may be in the form of a writing assignment or research paper.

Academic Dishonesty – Cheating and Plagiarism

Academic dishonesty will not be tolerated. Many of you will explore careers in public safety. Your integrity is vital when considering a public safety career. Each student must use integrity and complete his or her academic work with an independent and honest effort.

Academic Honesty and Integrity violations include, but are not limited to:

- 1) Plagiarizing, copying, or submitting any part of another person's work (written, visual, or auditory) as representing one's own work.
- 2) Distributing/Sharing/Receiving of class assignments or test information in written, electronic, or verbal form to/from another student without teacher permission. Students in physical or electronic possession of unauthorized academic materials, whether requested/used or not, may be subject to disciplinary action.
- 3) **Using "crib notes"**: Any use of unauthorized notes on tests/assignments (written notes or electronic devices of any kind).
- 4) **Altering or Accessing Official School Documents**: A student shall not alter official school documents, either paper or electronic, or open school documents not specifically addressed to the student.

Suspected and confirmed instances of academic dishonesty will be referred to administration for documentation.

Each student in this course is expected to abide by the [Sno-Isle Student Rights and Responsibilities Handbook](#).

Cell Phones

Cell phones in class creates the opportunity for major distractions which can interrupt classroom participation and academic success. Therefore, cell phone use will not be permitted in class without instructor approval. Emergency communications from parents should be made by contacting the Sno-Isle TECH office at 425-348-2220 to have the student contacted with instructions for emergency communication with a parent. Parents may also call my office at 425-356-2202.

Students will be provided access to computers as needed and cell phones typically are not required for class assignments.

Students are strictly forbidden from taking pictures, recording videos, posting pictures and/or videos on any social media of any class activities.

Evaluation and Grading

Student grades are earned through exams, quizzes, class participation, and police skills assessments.

Letter Grade Standard % of points

- A High degree of excellence 94-100
- A- 90-93
- B+ Better than average achievement 87-89
- B 83-86
- B- 80-82
- C+ Average achievement 77-79
- C 73-76
- C- 70-72
- D+ Low standard of achievement 67-69
- D 60-66
- F Failure to complete minimum requirements 0-59

All exams and written assignments will be submitted electronically in Schoology. In the event of technical difficulties preventing online submission, a paper submission may be accepted.

Accommodations:

Sno-Isle TECH Skills Center can support accommodations for learning and health needs. The same as your sending school, we need updated paperwork that states what accommodations are needed. Please turn in any updates to your learning and accommodation plans to me or the Study Center staff.

Fitness

Physical education activities include, but is not limited to, push-ups, sit-ups, cardio, and weight training. Student physical fitness will be assessed by the basic Washington law enforcement physical ability test.

Students are expected to be actively engaged in physical activity to experience general fitness and promote a healthy lifestyle.

Parents and students are required to execute a Physical Activity and Liability Waiver Form prior to the start of class. Additionally, it is recommended that each student receive a clearance from their physician prior to engaging in physical exercise and class activities.

- Acceptable clothing: athletic shoes, shorts, athletic pants, T-shirts and sweatshirts
- Unacceptable clothing: tank tops, boots, sandals, cut-offs, short shorts, short tops, any revealing clothing, mid-drift, low-cut tops
- Students are expected to use all equipment in a safe and intended manner. Horseplay and/or unsafe behavior will not be tolerated and may result in dismissal from the program.
- Know your fitness ability and exercise safely.
- The judgement of Sno-Isle staff, as to the appropriateness of student dress and/or decorum, will be final.

General PE Participation Rubric	
Score	Level Descriptor
8-17	Throughout the class the student: <ul style="list-style-type: none">• demonstrates very little effort and enthusiasm during games and activities, almost always needs motivation from others, and is often off-task.• demonstrates poor listening skills during instruction time and shows very little respect for classmates and the teacher.• demonstrates a significant lack of teamwork by frequently not including everyone on their team or frequently being overly negative towards their teammates.• shows very little interest in improving their skills in the sport or activity
18-27	Throughout the class the student: <ul style="list-style-type: none">• demonstrates inconsistent effort and enthusiasm during games and activities, often needs motivation from others, and is only sometimes on task.• demonstrates below average listening skills during instruction time and shows some respect for classmates and the teacher.• demonstrates a slight lack of teamwork in some situations by not including everyone on their team equally or being overly negative towards their teammates at times.• shows some interest in improving their skills in the sport or activity

28-37	<p>Throughout the class the student:</p> <ul style="list-style-type: none"> • demonstrates good effort and enthusiasm during games and activities, needs very little motivation from others, and is usually on task. • demonstrates age-appropriate listening skills during instruction time and normally shows respect for classmates and the teacher. • demonstrates good teamwork by including everyone on their team and sometimes encouraging their teammates. • shows an interest in improving their skills in the sport when prompted by another
38-40	<p>Throughout the class the student:</p> <ul style="list-style-type: none"> • demonstrates excellent effort and enthusiasm during games and activities and is self-motivated and always on task. • demonstrates excellent listening skills during instruction time and always shows respect for classmates and the teacher. • demonstrates excellent teamwork by including everyone on their team equally and frequently encouraging their teammates. • takes it upon themselves to improve their skills in the sport

Professional Dress

Students are required to attend class properly dressed in attire that is consistent with Sno-Isle's dress code and professional standards. Students are not allowed to wear cutoffs, tank-tops, short shorts, mid-drift tops, jeans with excessive large holes, low cut, or any clothing that is deemed to cause the student to be over exposed.

This program requires students to be uniformed, keeping in line with industry standards.

Students will acquire an ash grey, crewneck, long-sleeve sweatshirt (two recommended) which will be worn in class daily. Students can earn 10 points for daily professional dress credit for up to 50 points per week based on the following rubric:

Students in class and in uniform 10 points

Students in class out of uniform 0 points

Students on excused absence 10 points

Students on unexcused absence 0 points

Students should have access to a grey or black crewneck short-sleeve T-shirt to wear in the event the student gets heated during exercise or on warmer days. However, the long-sleeve sweatshirt is always required.

Certifications

Students may be offered the opportunity for the following certifications:

- 10 college credits from Everett Community College (College in the High School)
- First Aid / CPR
- OSHA -10 for Law Enforcement, Security, and Corrections
- Incident Management Systems 100, 200, and 700

E-Mail

I generally check my e-mail throughout the day and e-mail is the best way to get in touch with me. I will make every effort to respond to e-mails within 24 hours. E-mail should be properly addressed using Mr. as a prefix. Proper salutations should be used such as Hello, Dear, etc. Briefly introduce yourself stating what class you're in (AM or PM) and what your e-mail is regarding. i.e., "My name is John Doe and I'm in your AM class. I'm e-mailing you about etc." Write your e-mails correctly. Do not use slang, emojis, shorthand, abbreviations, acronyms, etc. Use real words. Please keep your e-mails as brief as possible and end with a signature such as Sincerely, Best regards, etc. and your name. If you are unhappy about something do not e-mail angry. Take time to gather your thoughts before you send an e-mail if that is the case. Remember, your e-mails are a reflection of you.

Class Format

- This course will be comprised of lectures, group discussions, videos, field trips (TBD), guest speakers and hands-on practical application.
- Note taking is required and will provide excellent study material for exams and quizzes.
- This class is designed for engagement and active participation. Student interaction provides diverse perspectives that result in an enhanced and rewarding learning experience for the entire class

Homework and Course Work Policy

Assignments are designed to be completed in class. Assignments not completed will be considered homework and must be completed and submitted the next school day. Students who miss class are responsible for coordinating with me and scheduling makeup work and/or extensions or assistance with course work.

Primary Course Work by Quarter

1st Quarter: Introduction to Criminal Justice / Initial Physical Abilities Test

2nd Quarter: Police Skills Development / Criminal Mock Trial

3rd Quarter: Criminal Law and Investigations / Police Procedures and Tactics

4th Quarter: Crime Scene Final Evaluation / Career Exploration / Final Physical Abilities Test

Leadership

Leadership is a vital component of all career and technical education classes. Every day students will be required to demonstrate strong leadership and workplace skills with prompt attendance, professional and respectful behavior, problem solving, working with diverse groups, and strong communication.

Changes to the Syllabus

Adjustments to this syllabus will be announced in class and if necessary, provided in writing in a timely manner.

MUKILTEO SCHOOL DISTRICT NON-DISCRIMINATION STATEMENT

Mukilteo School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Civil Rights Coordinator and Title IX Coordinator Simone Neal (425-356-1319), NealSR@mukilteo.wednet.edu, Section 504 Coordinator Becca Anderson (425-356-1277), AndersonRA@mukilteo.wednet.edu, and the ADA/Access Coordinator Karen Mooseker (425-356-1330), moosekerkw@mukilteo.wednet.edu. Address: 9401 Sharon Drive in Everett, WA. Inquiries regarding ADA/Access issues at Sno-Isle TECH Skills Center should be directed to Wes Allen, Director (425-348-2220) allenwr@mukilteo.wednet.edu. Address: 9001 Airport Road in Everett, WA 98204.

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I have read and understand the syllabus for the Criminal Justice program at Sno-Isle TECH Skills center. I am the parent or legal guardian of the below named student and give my permission for him/her to participant in all aspects of the course.

Signatures:

Parent/Guardian:_____

Date:_____

Student:_____

Date:_____